

**COUNTY OF VOLUSIA**  
**FY 2006-07 TENTATIVE BUDGET CALENDAR**

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|---|---|--|
| January 10 - February 3                         | Budget                                  | FY 2005-06 First Quarter/Fund Balance Analysis   |
| February/March                                  | Budget                                  | Prepare Five Year Forecast   |
| March 3   | Budget                                  | Access Budget Training for all Department/Divisions;<br>Distribution of Budget Preparation Packages  |
| March 6- April 3                                | Departments                             | Prepare Budget Requests  |
| April 3   | County Council                          | FY 2005-06 Quarterly Analysis, Budget Calendar,<br>Five Year Forecast, FY 2006-07 Budget Issues  |
| April 3 - May 12                                | Budget                                  | Prepare Preliminary Recommended Budget and Decision<br>Packages for County Manager/Department Directors<br>Proposed Budget Meetings                        |
| May 22 - June 5                                 | County Manager/<br>Department Directors | Department Meetings to formulate Final Budget Decisions  |
| June 1  | Property Appraiser                      | Preliminary Tax Roll Data  |
| June 2 - July 3                                 | Budget                                  | Prepare Recommended Budget   |
| June 30   | Property Appraiser                      | Certifies Tax Roll   |
| July 15   | County Manager                          | FY 2006-07 Recommended Budget Document Distributed   |
| July 13- August 23                              | County Council                          | Reviews Recommended Budget - Workshops: July 27,<br>August 1, 15 and 23  |
| July 17 - August 18                             | Budget                                  | FY 2005-06 Third Quarter analysis  |
| July 20   | County Council                          | Adoption of TRIM Rates   |
| August 4  | Budget                                  | Statutory deadline to notify Property Appraiser of Proposed<br>TRIM Rates and the Date, Time, and Place of the First<br>Public Hearing to Adopt the Budget |
| August 21                                       | Departments                             | Rebudget requests due to Budget Office   |
| August 24                                       | Property Appraiser                      | Last Day to Mail TRIM Notices  |
| September 7                                     | County Council                          | First Public Hearing - Adopt Tentative Budget and Millage<br>Rates, Set Final Public Hearing Date, Time, and Place   |
| September 18                                    | Budget                                  | Advertise Final Budget and Millage Hearing   |
| September 21                                    | County Council                          | Final Public Hearing to Adopt the FY 2005-06 Millage<br>Rates and Budget<br>Agenda Item for Extending Tax Roll   |
| September 22                                    | Budget                                  | Certified Copy of Adopted Millage Resolution to Property<br>Appraiser and Chief Financial Officer  |
| Typically after Value<br>Adjustment Board       | Property Appraiser                      | Issue Certification of Final Taxable Value (DR 422's)  |
| Within 3 days receipt<br>of Final Taxable Value | Budget                                  | Complete Certification of Final Taxable Value and Return<br>to Property Appraiser  |
| October 20                                      | Budget                                  | Within 30 Days of Adopting Final Budget Certify to the<br>Department of Revenue compliance with TRIM<br>(F.S. Chapter 200)                                 |