

FY 2024/25 Contingency Grant Application Evaluation Elements and Score Sheet

Name of Board Member: _____

Name of Agency: _____

Name of Proposed Program: _____

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. A score of 10 will be the highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

Section A: Did the applicant provide a detailed narrative that explains why the proposed program(s) do not fit into any of the RSQ service categories? The application will be disqualified if the description does not make it clear that the agency is outside of an RSQ area.

Maximum points available: 10

Points awarded: _____

Comments: _____

Section B: Did the applicant provide a detailed description of each program and the amount requested for funding with this application? Did the applicant include the areas of Volusia County the program(s) will serve and any special populations that will be served?

Maximum points available: 10

Points awarded: _____

Comments: _____

Section C: Did the applicant provide a detailed description of the need for each program?

Maximum points available: 10

Points awarded: _____

Comments: _____

Section D: Did the applicant complete the budget template included in the application for each program?

Maximum points available: 10

Points awarded: _____

Comments: _____

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Section E: Did the applicant provide the following information regarding the agency's capacity to provide services: the number of years the agency has provided the program(s), the number of clients served by the program(s) annually, a detailed description of the program(s)' successes, a detailed description of the managerial expertise and staff qualifications that allow the agency to effectively implement the proposed program(s), and whether or not the agency ever had a contract cancelled for cause and if so, why?

Maximum points available: 10

Points awarded: _____

Comments: _____

Section F: Did the applicant provide specific goals, objectives and outcomes that the agency utilizes in the development and implementation of the program(s)?

Maximum points available: 10

Points awarded: _____

Comments: _____

Possible Score: 60

Total Score: _____