

**Minutes of the Volusia County Library Advisory Board Meeting**

April 25, 2008

New Smyrna Beach Regional Library

**Members:**

Claudia Hutchins, At-Large  
Dr. Henry Martin, District I  
Neil Harrington, District II  
Donald Needham, District III  
Chris Hartley, District IV  
Sue Lombardi, District V  
Margaret Minter, At-Large

**Staff:**

Lucinda Colee, Library Services Director  
Suzan Howes, New Smyrna Beach Regional Librarian  
Denise Sprouse, Recorder

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Chair, Sue Lombardi called the meeting to order at 2:04pm.

Sue Lombardi, Neil Harrington, Margaret Minter, Chris Hartley, Claudia Hutchins, Donald Needham and Dr. Henry Martin were present.

**Minutes of the Previous Meeting:**

Neil Harrington made a motion to approve the minutes of the February 29<sup>th</sup> meeting. Donald Needham seconded the motion and the motion was unanimously approved.

**Budget Request and Recommendation:**

Lucinda Colee asked the County Library Advisory Board to recommend to the County Manager and County Council a Library Fund TRIM rate of 0.43698 mills and a FY 2008-09 budget of \$21,996,850 for the Library Division. Margaret Minter made a motion. Neil Harrington seconded the motion. Motion carried.

**Reports:**

Lucinda Colee presented a Power Point Presentation on FY 2008-2009 Library Services Budget Request. The presentation included information on the following items: FY208-2009 Library Projected Millage, Other Revenue, Highlights-Operating, Capital Outlay Request, Capital Outlay Request, Capital Improvement Projects, Deltona Expansion Project, Analysis, and Recommended Motion. I am including a copy of the Power Point Presentation in an email to all the County Library Advisory Board members.

Lucinda said the Port Orange Regional Library desperately needs to be expanded but it will put on hold due to the budget cuts. Capital Improvement Projects for FY 2008-2009 include the following projects: Port Orange Regional Library – Gutters and down spouts, Daytona Beach Regional Library – Two sets of mechanical room doors, Edgewater Public Library – Seal exterior brick.

The Deltona Expansion Project is a go! May 23 will be the last day of operation for the Deltona Regional Library. The movers will arrive Tuesday, May 27 to start taking the bulk of the Deltona collection to a climate controlled warehouse for approximately one year. The Deltona collection is showing offline and will not be pulled for holds. Daytona Beach College is allowing us to use their land and restrooms at no charge to the county for the temporary Deltona location.

The Bookmobile is going to Fleet Maintenance to make sure it is road worthy and it will be filled with Children's items. The Bookmobile is going to parks for story time where children can check out items. Claudia Hutchins asked if we are worried about children checking out items at a park. Lucinda replied that it is for the children during story time. The Bookmobile will still be at DeLeon Springs on Tuesdays and Saturdays when the Daytona Beach College campus is closed.

DeBary will start having Sunday hours on June 1<sup>st</sup>.

County Council approved \$1.5 million for the EBSCO, our main supplier for magazines.

County Council also approved the INFOR upgrade to the current Surfcat. Lucinda stated that Anne Powers and Pia Andersen are already working on the INFOR upgrade with conference calls and classes, etc. It is expected to be a 6 month migration period.

Sue asked if there were any questions. Dr. Martin wanted to know if there were any new partners for the Early Learning Coalition. Lucinda responded that two library staff members, Cammie Newton and Jackie Hannick, joined the committee.

Suzan Howes asked the Early Learning Coalition to do a story time at the New Smyrna Beach Regional Library.

### **Regional Library Report:**

The Regional Librarian for New Smyrna Beach, Suzan Howes, welcomed everyone to the New Smyrna Beach Regional Library. Suzan and her staff are very excited about the Author Signing on Saturday, April 26. The New Smyrna Beach Regional Library has been starting to slow down as visitors head back home.

### **Public Participation:**

An Oak Hill Friend of the Library wants to know how soon we will lose our library since we lost our elementary school and if they do what will happen to the Friends of the Library money. Lucinda said check your by-laws for direction on what happens to the Friends of the Library if your library no longer exists... By-laws can be revised added Dr. Martin. Most groups have them, just that they haven't been updated in 10-15-20 years. Claudia Hutchins replied that it is not that hard to revise them. Chris Hartley responded that the Ormond Beach Friends of the Library revised their by-laws last year which had not been revised since 1993. They invited all the Friends, not just the board members. The by-laws were completely rewritten and an annual meeting was unanimously approved.

Sue Lombardi said the County Library Advisory Board does not want to see any of the libraries close.

The Lake Helen Library is going to have fun during Library Week with backpack and book giveaways.

Claudia said the Deltona Friends are having a book sale May 3 & 4 of older items, audio books and VHS tapes.

Sue Lombardi asked that you please print your library name and dates on bookmarks announcing book sales and/or other programs. A patron verbally attacked a staff member at DeBary over this issue for a bookmark not having names and dates.

Eva Williams said Lucinda gave a wonderful presentation at County Council.

New Smyrna Beach Regional Library announced the winner for their Poetry contest. This is the 6<sup>th</sup> year for the contest and the poems are wonderful. The first year had very few participants but this year there was over 150 entries. New Smyrna Beach Friends of the Libraries give the Children's Department anything they need for the children and children programs. Dottie Kleiser said the chief money maker is having the book sale open every day the library is. They sold over

35,000 items and made \$19,000. Muriel Rosa started the book sale at the old library and ran it for 13 years, 5 days a week.

**Board Discussion:**

Chris Hartley wants to know how many items have we lost since stopping the cards. Lucinda stated that Library Services does not discuss security procedures in a public forum. She also replied that we have always lost more thru what she calls theft by check-out when patrons do not return materials they check out. Library Services is looking at a collection agency as we are averaging \$19,000 a week in bills. One collection agency has a 70% return rate and works solely with libraries. Denise has worked on bills seeing how many items were returned after a one week and two week time period. Library Services is very interested in getting our items back as it is very expensive to replace the lost items.

Sue Lombardi would like some things cleared up. The Friends have book bags for sale but are not allowed to advertise. Now the libraries are selling their own backpacks, jump drives and ear buds. How is that affecting the Friends of the Libraries source of raising money? The jump drives are replacing 3.5" floppy disks and we are not making a lot of money off of them. Ear buds are for the public to purchase and use. No more sharing headsets and the public have been asking for them. Sue's library has no signs and she would like to see signs announcing the sale of back packs, book bags, jump drives and ear buds. Lucinda said that we are not trying to be in competition with the Friends and the money raised from library items goes straight back into Library Services.

Chris Hartley asked how the selling of canvas book bags and back packs side by side isn't a competition. We have been undercut. . Lucinda stated that management team discussed the selling of back packs and agreed the back packs are being sold to a different audience than the canvas book bags sold by Friends of the Library groups.

**Next Meeting/Future Agenda Items:**

The next meeting will be on Friday, June 27<sup>th</sup> at the DeLand Regional Library at 2 pm on Budget Update/Presentation on Collection Management.

**Adjournment:**

With no further business, the meeting was adjourned at 3:10 pm.

Respectfully submitted,

Denise Sprouse